

FINAL MINUTES

OPEN DOOR Meeting of the Executive Committee of NEACHMM (New England Chapter of the Academy of Certified Hazardous Materials Managers)

MEETING DATE: February 5, 2007
LOCATION: Teleconference Call
ATTENDEES: MaryEllen Doherty, Kelly Camp, Eric Hultstrom, Gail Hall,
Jim Harrison, Mike Maheux, Hugh Willis
Total: 7 BOD

MEETING MINUTES

The meeting was called to order at 6:05 pm by MaryEllen D.

President's Report (MaryEllen)

MaryEllen and Kelly C. participated in the regional conference call with ACHMM on January 26, 2007. There was discussion that the NOC version 2.0 will be ready soon. There are revisions being made to the by-laws, including reference to affiliate members. The revisions are expected to be out in March or April. The Leadership Conference will cover legal issues for non-profits. The new CHMP will be out in 2007. Connecticut has agreements to allow CHMMs to perform certain types of work—information about this will be sent out. It was suggested that NEACHMM's website be linked to others to get more exposure. Based on the ACHMM by-law changes, NEACHMM will wait to finalize its by-law revisions.

There was discussion about choosing a NEACHMM representative to the Leadership Conference in Albuquerque this year. MaryEllen and Kelly are not available to go; Gail is available and willing.

Secretary's Report (Hugh Willis)

MaryEllen has made corrections to the draft minutes for the January 8, 2007 BOD meeting and will forward them to Hugh. A motion was made and passed to accept the draft minutes as revised by MaryEllen.

Treasurer's Report (Gail Hall)

Gail reported \$1820.39 in the checking account and \$27,965.54 in money market funds. These figures do not include \$750 membership income, nor income from the last general membership meeting. Gail is preparing a hard copy of the 2006 Annual Report as filed with the Commonwealth. No vote was taken to accept the Treasurer's report.

Old Business

Review Course (Kelly C.)

Kelly reported that she is still waiting to hear from Best Western about confirmation of dates.

NEACHMM Bylaws (Eric)

(See President's Report.)

OTA Public School Mentoring Project (Zehra).

There was discussion about the use of Jim Kaufman of the Laboratory Safety Institute to conduct a leadership workshop for high school teachers.

Membership Deveopment Committee (Zehra).

Concerning recruitment of volunteers to serve on committees, Jim H. will contact Eric Jensen, and MaryEllen will contact Matt Montefusco. It was mentioned that there is a need to find a committee for Mike Maheux.

Website Makeover

No report.

New Business

Professional Development Committee (Jim Harrison).

March Membership Meeting. Jim sent a note to Cory Briggs (ASSE? AIHA?) about a joint March meeting. They are already booked so the March meeting will be on our own. One possibility is to ask Barry Taggart to discuss cleanup response efforts to Katrina damage. Other possibilities include Gary Esovski to discuss "all appropriate inquiries", or Debra Brown from EPA. April is set for the Auditing Roundtable meeting. We may be able to tie in with ASSE for the June meeting concerning emergency planning.

Membership Benefits. Jim discussed the results of the attendee survey on Training the Trainer presentation at the January membership meeting. Comments were generally favorable. Jim reported that the speaker, Jonathan Klane, suggests that he would prefer a full day workshop rather than a ½ day—claims it is not worth his time to do only a half day workshop. Jim will get cost information and available dates for the workshop. MaryEllen noted that there is \$2500 in the budget for workshops. **A motion to provide up to \$150 to Jonathan Klane for travel expenses was made by Hugh W. and seconded by MaryEllen with all in favor.**

Other

It was again mentioned that there is an interest in starting a student chapter at the Mass Maritime Academy and that volunteers to assist are needed.

Next BOD Meeting

The next NEACHMM BOD meeting is scheduled for Monday, March 5, 2007 starting at 6:00 pm. at Woodard & Curran in Dedham. If you are not able to attend in person, the teleconference call-in number is 1-800-675-2756; once the auto attendant answers dial 3602-2063. If you have trouble connecting, call Eric on his cell phone at 781-929-4489.

Adjournment

A motion to adjourn was made by Jim H. and seconded by Mike M. with all in favor. The meeting was adjourned at 7:00 pm.


Hugh Willis
Secretary